



## **NATIONAL SCENT WORK COMMITTEE**

### **CHARTER**

**Adopted February 2020**

#### **1. Objective**

The objective of the National Scent Work Committee is the successful conduct of trials and activities relating to the performance of all ANKC Ltd members and registered dogs and the development and improvement of the sport.

#### **2. Structure and Voting of the Committee**

- 2.1 The Committee shall consist of one member appointed by each Member Body.
- 2.2 The Chairperson shall be selected by ANKC Ltd from the appointed committee members and he/she shall have no vote. The Member Body from which the Chairperson comes shall then appoint a voting member to the Committee.
- 2.3 Voting shall be in accordance with the usual ANKC Ltd procedure (refer Clause 3G of the Constitution). However, where an activity is not conducted in a particular State or Territory, that delegate does not have a voting right for motions concerning that activity unless schedules for a said activity have been submitted and approved by their State or Territory body.

#### **3. Functions of the Committee**

The functions of the Committee are –

- (a) to be responsible to ANKC Ltd for setting policies and making decisions on administrative matters relating to the activities associated with Scent Work Trials;
- (b) to develop and determine minimum qualifications for applicants for judging licences and to determine minimum requirements for testing and approval of Trainee Judges;
- (c) to set the program for review of the Rules for the Conduct of Scent Work Trials and to recommend any changes in those rules;
- (d) to conduct dialogue as often as necessary, electronically if required, to make initial decisions regarding Scent Work procedures, trials and judges' training methods; the Committee may meet together or by telephone link as deemed necessary by the Administrator of ANKC Ltd in consultation with the Chairperson.

#### **4. Responsibility and Authority of the Committee**

The Committee has the responsibility to achieve the above objective within financial or other ANKC Ltd parameters and the authority required to carry out the relevant functions and duties. Specialist advice may be taken as appropriate.

#### **5. Conduct of Meetings**

- 5.1 Meeting dates will be scheduled four months in advance and agenda items are to be submitted to the ANKC Ltd Secretary two months in advance for distribution of the agenda by the ANKC Ltd Secretary one month prior to the meeting. Agenda items must have explanatory information attached.
- 5.2 Listed agenda items may be resolved at such meetings. With the specific approval of the Chairperson prior to a meeting other items raised as matters of urgency may be discussed with voting postponed for a maximum of forty days by the method agreed to at the meeting.
- 5.3 The Scent Work Committee is empowered to make recommendations only to the ANKC Ltd.

#### **TIMETABLE FOR RULES REVIEW**

The recommended timeline is:

<b>Action</b>	<b>Timing</b>
Initial review by the National Committee 2 years after implementation (July 2019) for clarification and interpretation of the rules Will be achieved through teleconference	July 2021
<b>Rule Change Review (face to face)</b>	
Request from ANKC Ltd Administrator for rule change proposals to be submitted by July (3 year after implementation)	July 2022
Drafting completed by State/Territory Scent Work Committees and submitted to the ANKC Ltd Administrator	January 2023
All submissions distributed to Canine Controls by ANKC Ltd Administrator	April 2023
National Scent Work discussions and decisions (face to face)	September 2023
Final draft completed and submitted to ANKC Ltd Administrator	January 2024
ANKC Ltd ratification	April 2024
Printing and distribution completed	May 2024
Effective date	July 2024